**Policy Document**

**Club Grants to members**

Canberra Archery Club members may apply to the Club for a grant to assist them in their participation, as an Archery Australia team member, in World Championships, World Cup events and other major international events.

Grant Conditions

To be eligible to receive a grant the applicant must:

* be an active club member for a minimum period of 24 months prior to the event;
* have been selected by Archery Australia to represent the country in either a World Championship, World Cup event or other major international event (for example, Trans Tasman and Oceania Championships); and
* apply to the Club Secretary, in writing, for a grant prior to the nominated event. The application must include proof of being selected by Archery Australia to the team.

Grants to a maximum of $1000 per person per financial year are available to Club members.

Successful applicants must provide the Club with an acquittal report on their participation in the event, within 2 months of their return to Australia or completion of the event. The report is to include their performance, photos of their participation in the event for publication on the Club’s web site and any other relevant information.

The Club in deciding whether to make a grant will consider the above eligibility requirements including whether the applicant has acquitted any previous grants.

To apply for a grant, complete the following form and send it to the Club Secretary at [secretary.caclub@gmail.com](mailto:secretary.caclub@gmail.com)

Where a grant is approved the recipient will need to provide the club with their bank account details to allow for an electronic transfer of funds, unless another payment method is agreed.

*Approved by the CAC Committee 27 February 2014 (amended 5 March 2016, 11 August 2018, 16 March 2019, 6 March 2023).*

**Grant to Club member - Application**

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| --- | --- | --- | --- | --- | --- | --- |
| NAME: | |  | | | | |
|  | |  | | | | |
| Email: | |  | | | | |
|  | |  | | | | |
| Grant amount being applied for: (Max $1000) | | $ | | | | |
|  | |  | | | | |
| Event details  (Provide name, place and date of event and any other relevant information.) | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
|  | |  | | | | |
| Archery Australia Selection confirmation is attached? | Yes | |  | No |  |
|  | |  |  |  |

*Details of payment Account if Grant is approved:*

|  |  |
| --- | --- |
| Account name: |  |
| Bank BSB number: |  |
| Bank name and branch |  |
| Bank account number: |  |

Send the completed form to the Club Secretary at [secretary.caclub@gmail.com](mailto:secretary.caclub@gmail.com)